

**Hazen City Commission
Regular Meeting
November 3, 2025
Hazen City Hall**

Present: President Schiferl, Commissioner Folkerts, Commissioner Haack, Commissioner Stern and Commissioner Wiedrich.

Others Present: PW Director Brousseau, Attorney Donovan, Chief Wolff, Grant Dockter (Moore Engineering(telephonic)), and Auditor Erhardt.

President Schiferl called the meeting to order at 5:29 PM.

President Schiferl led the pledge of allegiance and said prayer.

Minutes: Commissioner Wiedrich moved to suspend the reading and approve the minutes of the October 20th meeting, as presented, second by Commissioner Folkerts. Motion unanimously approved.

Agenda: Commissioner Haack moved to approve the agenda, as presented, second by Commissioner Stern. Motion unanimously approved.

CONSULTATION WITH ATTORNEY AND ENGINEER

Engineer's Report: Grant Dockter, Moore Engineering appeared by telephone to review the engineer's report. Mr. Dockter reported that the only work to be completed by CC Steel, yet this year will be the manhole rehab and touch-up of the patch locations prior to winter. Next spring the asphalt patching will be done to complete the project. Mr. Dockter spoke about contact from Commissioner Folkerts regarding traffic control at the intersection of 1st Ave/1st St SW near the old WRT building. Commissioner Folkerts indicated that the business at this location has signed a three-year lease and the site sees many children coming to the business. Based on the new use of the location, Mr. Dockter discussed different options for the area. Mr. Dockter would not recommend a traffic study due to the cost and suggested use of "turtle" signs alerting drivers to children that may be at the business or have law enforcement conduct targeted patrols to determine need for additional traffic control, such as speed bumps or stop control. Commissioner Wiedrich will contact Chief Wolff for additional patrol at the location to determine the need for any additional control devices.

ND STREET Project – Community Concurrence Letter: At the August 4th commission meeting the city requested a Conditional Letter of Map Revision (CLOMR) for the ND Street project, to be constructed in 2026. As part of the CLOMR process, the city has been asked to approve a letter of community concurrence to proceed with the FEMA process. Commissioner Wiedrich moved to approve the Overview and Concurrence Form as it relates to the ND STREET project, second by Commissioner Folkerts. Motion unanimously approved.

REPORTS

Water/Sewer/Garbage: Commissioner Stern had nothing to report at this time.

Street/Cemetery: Commissioner Haack had nothing to report. PW Director Brousseau said leaves are still being swept and storm sewers will be cleaned soon.

Finance/Busing/Library: Commissioner Folkerts informed the board that Sunny Brennan had been interviewed for the transit director position by President Schiferl and himself. Commissioner Folkerts

moved to offer the full-time position of transit director to Sunny Brennan, second by Commissioner Wiedrich. Motion unanimously approved. Commissioner Folkerts spoke about transit management software that was demonstrated to the auditor and the cost to purchase and implement the software. The initial cost, with all options, is \$80,345. The annual cost to maintain the software, with all options, is \$24,895. Once a new transit director is in place this subject will be addressed further. Commissioner Folkert also spoke about the need for additional drivers, and it was determined that the posting for part-time drivers would remain active with Commissioner Wiedrich speaking about the ability to justify hours for part-time drivers.

Police/Fire/Forestry: Commissioner Wiedrich reported police department calls for service with Officer Blekestad responding to fifty-six (56) calls for service, Sargeant Melberg responding to forty-one (41) calls for service, Officer S. Melberg responding to sixty (60) calls for service and Chief Wolff responding to thirty-one (31) calls for service.

HCD: Myra Savelkoul absent, no report.

President: President Schiferl informed the board that he attended the recent Hazen Community Development meeting, at which the board reorganized and advised the annual meeting will be held in February.

OLD BUSINESS

Welcome Sign: The commission received cost information for the sign at the All-Seasons Arena (\$80,879.90) and of two proposals from Mann Signs at costs of \$116,934 and \$121,308. Commissioner Wiedrich commented about the pricing and how he would have expected it to be less based on current technological trends. Commissioner Haack commented that this may be something, if pursued, that would require fund raising and cooperation among city/school organization. Commissioner Stern had concern about visibility of the sign as the trees in the right-of-way continue to develop. President Schiferl also commented about the price “sticker shock” and higher priority needs of the city. Commissioner Haack said he would be willing to visit with the school about art class beautification of the sign or funding for a new sign. The auditor was directed to obtain information about costs for simple scrolling text message signs. No further action taken.

Christmas Tree Quotes: The commissioner received cost information for Christmas trees that could be purchased and received prior to this season. Mosca Design has an 11’ tree, with 2’ star for a total cost, w/shipping \$2660.00 and Display Sales has a 12’ tree at a total cost, w/shipping, of \$7175.00. Commissioner Wiedrich moved to approve the purchase of the tree from Mosca Designs at a total cost of \$2,660.00, second by Commissioner Haack. Upon discussion, the need for electricity to the tree was discussed, with power likely to be taken from the nearby streetlight pole. There was also discussion on where the tree will be stored and who will be responsible for assembly/disassembly with PW Director Brousseau indicated he would likely have room at the shop to store the tree and Commissioner Wiedrich expressed hope that the Chamber of Commerce would assist in finding volunteers to assist with assembly/disassembly. On roll call vote: Wiedrich, “Aye”, Haack, “Aye”, Folkerts, “Aye”, Stern, “Aye”, Schiferl, “Aye”, motion carried.

NEW BUSINESS

Board Appointment – Hazen Housing Authority/Hazen Pioneer Apartments: The commission was informed that notice was published seeking interest residents for two (2) positions on the Hazen Housing Authority/Pioneer Apartments board and that one (1) resident, Susan Cahoon, contacted city hall expressing interest. Commissioner Wiedrich moved to approve the appointment of Susan Cahoon to the Hazen Housing Authority/Hazen Pioneer Apartments board, second by Commissioner Stern. Motion unanimously approved. There was discussion about the need for an additional

member for this board and for a member of the Special Assessment Committee to be filled in the future.

PUBLIC COMMENTS

No public comments were received.

Approval of Bills: Commissioner Wiedrich moved to approve the bills, as presented, second by Commissioner Folkerts. Pre-paid and bills approved for payment are as follows: Cory Beery, 300.00; Elan Financial, 705.72; Fastenal, 107.86; Fireside Office Solutions, 25.43; Hazen Mercantile Inc, 71.53; Hazen Motor Co, 3226.27; Hazen Star, 535.70; Hazen Welding, 1399.20; J-S Sanitation, 52.00; Kenneth J Link, 1393.00; Krause’s, 87.84; Lucky’s Towing, 450.00; Marco Technologies LLC, 413.15; Monte Erhardt, 274.30; Moore Engineering Inc, 5181.00; NAPA, 528.92; PACE, 13650.35; Pro Forms, 258.94; Sletten Excavating, 1830.00; SW Water Authority, 30195.28; Stamps.com, 94.72; Verizon Wireless, 462.68; Terry Fahlsin, 3500.00. Upon discussion, Commissioner Stern asked about the survey bill and was advised this was to properly describe the land area to be sold with the water plant structure. On roll call vote: Wiedrich, “Aye”, Folkerts, “Aye”, Haack, “Aye”, Stern, “Aye”, Schiferl, “Aye”, motion carried. Commissioner Folkerts moved to approve payment of, up to, \$3500 to Terry Fahlsing for removal of the condemned mobile home in north Hazen, second by Commissioner Haack. Upon discussion PW Director Brousseau brough up need to paint a crossing at 1st Ave SW/1st St SW. On roll call vote: Folkerts, “Aye”, Haack, “Aye”, Stern, “Aye”, Wiedrich, “Aye”, Schiferl, “Aye”, motion carried.

There being no further business, the meeting was adjourned at 6:19 PM CT. The next regular meeting of the commission is scheduled for Monday, November 17, 2025, at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jesse Schiferl, President

Attest: _____
Monte J. Erhardt, Auditor