

**Hazen City Commission  
Regular Meeting  
January 19, 2026  
Hazen City Hall**

**Present:** President Schiferl, Commissioner Folkerts, Commissioner Stern and Commissioner Wiedrich.

**Absent:** Commissioner Haack.

**Others Present:** PW Director Brousseau, Attorney Donovan, Chief Wolff, Editor Arens, HCD Director Savelkoul, Aaron McKenna, and Auditor Erhardt.

President Schiferl called the meeting to order at 5:30 PM.

President Schiferl led the pledge of allegiance and said the prayer.

**Minutes:** Commissioner Folkerts moved to suspend the reading and approve the minutes of the January 5<sup>th</sup> meeting, as presented, second by Commissioner Stern. Motion unanimously approved.

**Agenda:** Commissioner Folkerts moved to approve the agenda, as presented, second by Commissioner Wiedrich. Motion unanimously approved.

**CONSULTATION WITH ATTORNEY AND ENGINEER**

**Engineer's Report:** The commission reviewed the written engineer's report which contained no action items. No further action taken.

**REQUEST OF CITIZENS**

**Local Permit–Raffle(s) – Hazen Lions Club:**

**Local Permit-Bingo – Hazen Chamber of Commerce:** Commissioner Wiedrich moved to approve local permit #2026-02 as requested by the Hazen Lions Club to raffle events from March 1 to June 30, 2026, and to approve local permit #2026-03 as requested by the Hazen Chamber of Commerce to conduct bingo games on February 21, 2026, second by Commissioner Stern. Motion unanimously approved.

**APPROVAL OF APPLICATIONS AND BUILDING PERMITS**

**RZ Application – Entzel – Expedition Estates:**

**RZ Application – VanDyke – Expedition Estates:** The commission reviewed Renaissance Zone applications of Wanda & Victor Entzel (1008 Otter Creek Loop) and Walton & Andrea VanDyke (1045 Otter Creek Loop). The Renaissance Zone committee met on January 9<sup>th</sup> and recommended approval of both applications for 8 years, structured as done in the past. Commissioner Wiedrich moved to approve both renaissance zone applications for exemption (5 years 100%, year 6-75%, year 7-50%, and year 8-25% exemption), second by Commissioner Folkerts. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Stern, "Nay", Schiferl, "Aye", motion carried.

**REPORTS**

**Water/Sewer/Garbage:** Commissioner Stern reported that an applicant for the public works position was interviewed and a conditional offer of employment was sent to the applicant. No response has been received as of this date/time. Commissioner Stern was contacted by Mr. Saylor concerned that the staff following the city ordinance whereby items not contained in the garbage cart are no longer being picked up and his dumpster is now receiving a lot of garbage, which is not

his. There was some concern that city crews still have discretion about when additional items may be picked up, and the commission was informed that the reason behind the ordinance is to protect the workers from picking up large/heavy items that may injure them. Commissioner Folkerts commented that dumping in a privately owned dumpster is illegal and that improper dumping of refuse should be referred to the police department. No further action taken.

**Street/Cemetery:** Commissioner Haack absent. When asked, PW Director Brousseau said the new loader should have arrived in Bismarck this date so he will check when delivery is expected.

**Finance/Busing/Library:** Commissioner Folkerts informed the board that the "Public Transit" needs to be removed from the two buses the city purchased by the city and that advertisement for a transit driver continue after updating the need for a Class C, driver's license with passenger endorsement. Commissioner Folkerts brought up the stop sign placement at 8<sup>th</sup> Ave and 7<sup>th</sup> ST NE and to consider relocating them to stop traffic on 7<sup>th</sup> Street to better accommodate the ambulance service when responding to emergency calls. There was discussion on the benefit of moving the signs. Commissioner Folkerts moved to have the stop signs relocated to stop traffic on 7<sup>th</sup> Street NE and to have this completed as soon as possible but, no later than June 1<sup>st</sup>, second by Commissioner Wiedrich. On roll call vote: Folkerts, "Aye", Wiedrich, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried.

**Police/Fire/Forestry:** Commissioner Wiedrich reported that two (2) bids of the same amount were received for the 2016 Expedition of the police department. The commission directed the auditor to invite both bidders to appear and conduct "auction" bidding for the vehicle and to award to the highest bidder. Attorney Donovan suggested rejecting both bids prior to conducting the auction. Commissioner Wiedrich moved to reject the bids for the 2016 Expedition, and re-open it to both bidders, second by Commissioner Folkerts. Motion unanimously approved. Chief Wolff advised that the new in-vehicle laptops are ready to go and they are waiting for a firm install date of the camera systems by Axon.

**HCD:** Myra Savelkoul apologized for recent absences from the commission meeting and reported that HCD did not hold a regular meeting in December. Ms. Savelkoul reported that she has been involved in showing some of the properties around town and that West Dakota Lumber is looking to build out a portion of their business for a business and Sassy Sasquatch is open for business. HCD's annual meeting will be held on February 17<sup>th</sup>, and the commission was advised that the city covers the cost of the meal for them and a guest. Ms. Savelkoul is also still working on information for a hotel in the city.

**President:** President Schiferl informed the board that he reviewed the city's capital improvement plan with the city engineer and the commission will need to look at this in more detail, after the election, and consider ranking and priority of the different projects.

## **CORRESPONDENCE**

**HCD Dues:** The commission reviewed a letter from HCD Director Savelkoul regarding membership fees. Ms. Savelkoul stated the city is not required to pay the fee.

## **OLD BUSINESS**

**Hazen Winter Sports Building Addition – City Rep for Project Committee:** The commission was advised that Hazen Winter Sports would like a city representative for the building project committee to assist in determining some of the building amenities and future use/operation. Commissioner Wiedrich volunteered to represent the city commission on the committee.

## **NEW BUSINESS**

**Quote – Floor Scrubber (C. Hall) Stein’s Inc:** The commission was informed that the current scrubber used to maintain the floors of city hall is beginning to fail and that replacement parts are hard to obtain. This scrubber was purchased from Stein’s Inc in 2010 at a cost of \$5746.55 and the quote for a new scrubber is \$6,224.55. Commissioner Wiedrich moved to approve the purchase of a new floor scrubber from the general fund equipment budget for \$6,224.55, second by Commissioner Folkerts. Upon discussion, Commissioner Stern asked about the old scrubber and was advised that it has no value, but the city could try to advertise it for sale. On roll call vote: Wiedrich, “Aye”, Folkerts, “Aye”, Stern, “Aye”, Schiferl, “Aye”, motion carried.

**GSA Reimbursement Rates:** The commission reviewed the 2026 GSA reimbursement rates and was advised that meal and incidental rates are unchanged and only personal vehicle mileage changed from \$0.70/mile to \$0.725/mile. Commissioner Wiedrich moved to adopt the GSA rates for per diem reimbursement, second by Commissioner Stern. Motion unanimously approved.

**PUBLIC COMMENTS**

No public comments were received.

**Approval of Bills, Transfers, and Financial Statements:** Commissioner Wiedrich moved to approve the bills, transfers, and financial statements, as presented, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: MDU, 5171.58; Roughrider Electric Coop Inc, 4288.13; West River Telecomm, 925.01; API Garage Door, 356.00; Bobcat of Mandan, 89.23; Cenex, 5155.21; Christy Metz, 19.00; Dakota Fire Extinguishers, 969.08; Donovan & Kaffar PLLP, 1640.00; Evolv Inc, 19.95; Fuelman Fleet, 698.24; Hazen Motor Co, 121.06; Hazen Motor Farm Equip, 110.00; Hazen Welding, 1686.77; ITD, 34.50; Marmon Custom Leather, 15.00; Mercer Co Treasurer, 6479.10; MOCIC, 100.00; Millennium Express, 12.00; Monte Erhardt, 38.50; ND Dept of Health, 54.00; ND Safety Council, 415.00; Power Plan, 320.00; Rough Rider Ind, 2000.00; Sanitation Products Inc, 381.53; Stamps.com, 211.93; The Hub, 2027.67; Titan Machinery, 434.62; Union State Bank, 37583.79; Vestis, 429.09; WSI, 4006.55 and the following transfers: PD Vehicle reserve to GF, 24056.38; GF to Fire Truck Rsv, 15,700.00; Highway Fund to Lg Equip Rsv, 3000.00; Highway Fund to New Equip Rsv, 3000.00; Transportation Fund to New Equip Rsv, 5000.00; Utility Water Fund to Equip Rsv, 5000.00; Utility Sewer Fund to Equip Rsv, 5000.00; Garbage Fund to Equip Rsv, 3000.00; GF Equip to PD Veh, 50000.00; Sales Tax to GF, 44500.00. On roll call vote: Wiedrich, “Aye”, Folkerts, “Aye”, Stern, “Aye”, Schiferl, “Aye”, motion carried.

There being no further business, the meeting was adjourned at 6:14 PM CT. The next regular meeting of the commission is scheduled for Monday, February 2, 2026, at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: \_\_\_\_\_  
Jesse Schiferl, President

Attest: \_\_\_\_\_  
Monte J. Erhardt, Auditor