

**Hazen City Commission
Regular Meeting
February 16, 2026
Hazen City Hall**

Present: President Schiferl, Commissioner Stern and Commissioner Wiedrich.

Absent: Commissioner Folkerts and Commissioner Haack

Others Present: Attorney Donovan, Chief Wolff, Myra Savelkoul, Auditor Erhardt.

President Schiferl called the meeting to order at 5:30 PM.

President Schiferl led the pledge of allegiance and said the prayer.

Minutes: Commissioner Wiedrich moved to suspend the reading and approve the minutes of the February 2nd meeting, as presented, second by Commissioner Stern. Motion unanimously approved.

Agenda: Commissioner Stern moved to approve the agenda, as presented, second by Commissioner Wiedrich. Motion unanimously approved.

CONSULTATION WITH ATTORNEY AND ENGINEER

Engineer's Report: The commission reviewed the written engineer's report which contained no action items. The commission also reviewed a proposed letter to Tim Williams, Williams Building Co, regarding corrective work still needed in Expedition Estates. There was discussion on including a date for a response to the letter. Commissioner Wiedrich moved to approve the letter to Williams Building Co, as drafted, second by Commissioner Stern. Motion unanimously approved. Commissioner Stern had a question about the reported service line inventory addresses that still need to be determined and was advised that some of these did not receive a new meter because of occupancy or other issues. No further action taken.

REQUEST OF CITIZENS

Local Permit-Raffle – Hazen Bison Trap Team:

Local Permit-Raffle – Hazen Public School – Student Council: Commissioner Wiedrich moved to approve local permit #2026-06 as requested by the Hazen Bison Trap Team to conduct a raffle May 20, 2026, and to approve local permit #2026-07 as requested by the Hazen Public School Student Council to conduct a raffle on April 15, 2026, second by Commissioner Stern. Motion unanimously approved.

Street Closure Request – Touch-a-Truck: Commissioner Wiedrich moved to approve a request for street closure for the Touch-a-Truck event to be held on July 16, 2026, second by Commissioner Stern. Motion unanimously approved. Main Street will be closed from 1st Ave East to 2nd Ave W, and from the alley north and south of Main Street on 1st Ave West on this date.

APPROVAL OF APPLICATIONS AND BUILDING PERMITS

Building Permit w/Variance(s) - Stenson: The commission was asked to address the density variance and construction method for the project as previously submitted. There was a question on other variances approve for pole construction buildings and, at this time, a final building plan was not submitted. No action taken pending further clarification from the applicant regarding final construction plans and building size.

REPORTS

Water/Sewer/Garbage: Commissioner Stern had nothing to report at this time.

Street/Cemetery: Commissioner Haack and PW Director Brousseau were absent. The commission was informed that equipment is prepped and ready for forecasted snowfall.

Finance/Busing/Library: Commissioner Folkerts absent. The commission reviewed a proposed transit procurement plan and designee form provided by ND DOT. Commissioner Wiedrich moved to approve the state procurement plan adoption and designated Director Brennan as city designee for the plan, second by Commissioner Stern. Motion unanimously approved.

Police/Fire/Forestry: Commissioner Wiedrich referred to a proposal of T-M Tree Service for removal of two (2) trees in the city. One tree is on 3rd Ave SW, and it has not been determined if this tree is within the city boulevard. The other tree is in the platted drainage area near Nishu Place.

Commissioner Wiedrich moved to approve the removal of the tree in the drainage area at a cost of \$2750 and to wait for action on the 3rd Ave SW tree until further information has been obtained, second by Commissioner Stern. On roll call vote: Wiedrich, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried. The commission reviewed a proposal of High Plains Concepts for the purchase and planting of trees under the Emerald Ash Borer Mitigation grant. Commissioner Wiedrich moved to approve payment of \$10,589.50 (60% of the cost) to High Plains Concepts for grant project, second by Commissioner Stern. On roll call vote: Wiedrich, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried.

HCD: Myra Savelkoul informed the commission that the annual meeting for HCD will be held on February 27th and fifty-three (53) people indicated they will be attending. Local business representatives will be speaking at the meeting. Ms. Savelkoul is still collaborating with a party on bringing a nail salon to the city and that Mr. Saylor is proposing to remodel a portion of his building to accommodate more office spaces in the city. Interviews for HCD director have been conducted and a decision may be made in March. Ms. Savelkoul is still working with different hotel groups and investors to bring additional lodging facilities to the city.

President: President Schiferl informed the board that he attended last weeks CVB meeting with discussion on the SR71 project. More information on the project will be provided to the commission later.

CORRESPONDENCE

Hazen High School Yearbook Advertising/Funding Request: Commissioner Stern moved to approve \$300 to Hazen High School Yearbook Committee, second by Commissioner Wiedrich. On roll call vote: Stern, "Aye", Wiedrich, "Aye", Schiferl, "Aye", motion carried.

NEW BUSINESS

2025 Budget Amendments: Commissioner Stern moved to approve the 2025 budget amendments, as presented, second by Commissioner Wiedrich. On roll call vote: Stern, "Aye", Wiedrich, "Aye", Schiferl, "Aye", motion carried. Amendments approved are as follows:

Revenue amendments for amounts exceeding estimates: General Fund – 86,973.07; Highway Distribution Fund - \$15,988.08; Deficiency Fund - \$5,183.85; Cemetery Fund - \$1199.60; DOT Flex Funds - \$48358.99; Promotions/Capital Construction Fund - \$5,040.24; City Sales Tax Fund - \$31,388.37; HCD Sales Tax Funds - \$30,565.55; 2010 Flood Protection Funds - \$14.23; 2010 Sanitary Sewer Fund - \$757.15; 2014 Street Project Fund - \$9,701.16; 2016 Street Project Fund - \$148,384.46; 2018 Street Project Fund - \$299,214.86; 2023/2024 Alley Project Funds - \$51,153.00; Sanitation Utility Fund - \$6,008.61; Library Fund - \$4,087.33. Expenditure amendments for amounts exceeding estimates: Promotions/Capital Construction Fund - \$5,040.24; City Sales Tax Fund - \$471,789.00; Highway Special Funds - \$637.00; 2010 Flood Protection Funds - \$104.50; 2014 Street Project Fund -

\$95.00; 2018 Street Project Funds - \$34,644.37; 2022 Alley Project Fund - \$2,321.25; 2023/2024 Alley Project Fund - \$42,846.51; Sanitary Sewer Project 2024 Funds - \$156,954.81; Sewer Utility Fund - \$11,359.87.

PUBLIC COMMENTS

No public comments were received.

Approval of Bills and Financial Statement: Commissioner Wiedrich moved to approve the bills and financial statements, as presented, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: Cenex, 3504.08; Cory Beery, 300.00; D&E Supply Co, 66.09; Evolv Inc, 19.95; Further, 3.25; Hazen Motor Co, 442.41; Hazen Star, 359.07; Hazen Welding, 1597.22; ITD, 105.55; Lucky’s Towing, 350.00; Modern Marketing, 1448.00; MDU, 4490.51; Monte Erhardt, 129.21; Moore Engineering Inc, 395.00; ND Dept Environmental Quality, 105.00; ND Dept of Health, 54.00; NAPA, 713.34; OK Tire Store, 183.19; Roughrider Electric Coop, 5704.01; Stamps.com, 112.50; The Hub, 933.64; Trinity Pepperling, 97.41; Vestis, 450.62; West River Telecom, 925.01; High Plains Concepts, 10589.50. On roll call vote: Wiedrich, “Aye”, Stern, “Aye”, Schiferl, “Aye”, motion carried.

There being no further business, the meeting was adjourned at 5:56 PM CT. The next regular meeting of the commission is scheduled for Monday, March 2, 2026, at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jesse Schiferl, President

Attest: _____
Monte J. Erhardt, Auditor