

**Hazen City Commission
Regular Meeting
February 2, 2026
Hazen City Hall**

Present: President Schiferl, Commissioner Folkerts, Commissioner Haack, Commissioner Stern and Commissioner Wiedrich.

Others Present: PW Director Brousseau, Attorney Donovan, Chief Wolff, Editor Arens, Transit Director Brennan, and Auditor Erhardt.

President Schiferl called the meeting to order at 5:30 PM.

President Schiferl led the pledge of allegiance and said the prayer.

Minutes: Commissioner Haack moved to suspend the reading and approve the minutes of the January 19th meeting, as presented, second by Commissioner Folkerts. Motion unanimously approved.

Agenda: Commissioner Wiedrich moved to approve the agenda, as presented, second by Commissioner Stern. Motion unanimously approved.

CONSULTATION WITH ATTORNEY AND ENGINEER

Engineer's Report: The commission reviewed the written engineer's report which contained no action items. Auditor Erhardt asked was approved to work with the city engineer in drafting a letter to the Expedition Estates developer, Williams Builders, regarding the remaining work to address corrections of the subdivision. No further action taken.

REQUEST OF CITIZENS

Local Permit–Raffle(s) – Knife River Pheasants Forever:

Local Permit-Raffle – Hazen Chamber of Commerce: Commissioner Wiedrich moved to approve local permit #2026-04 as requested by Knife River Pheasants Forever to conduct a raffle March 14, 2026, and to approve local permit #2026-05 as requested by the Hazen Chamber of Commerce to conduct a 50/50 raffle as part of the bingo games on February 21, 2026, second by Commissioner Haack. Motion unanimously approved.

APPROVAL OF APPLICATIONS AND BUILDING PERMITS

Building Permit w/Variance(s) - Stenson: The commission reviewed an application for building permit completed by Eric & Mindy Stenson for the construction of an accessory use building at 707 3rd Ave NW, near The Hub. The proposed building is 24'x60' and would require a lot density variance; it is proposed with 14' sidewalls, which would require a variance; and pole construction variance rather than a frame construction building. Commissioner Wiedrich moved to approve the density variance and sidewall height variance with a variance for pole construction, second by Commissioner Haack. The commission was informed that the planning/zoning board is not required to make a recommendation regarding variance approval. On roll call vote: Wiedrich, "Aye", Haack, "Aye", Folkert, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried.

REPORTS

Water/Sewer/Garbage: Commissioner Stern had nothing to report at this time.

Street/Cemetery: Commissioner Haack informed the board that the new loader is in service with the snow gate mounted and operational. The commission reviewed a quote of \$2544.05 from Hazen Motors for repairs of the heating system in the 2019 PW Pickup. Commissioner Haack moved to approve the repairs, not to exceed \$3000.00, second by Commissioner Stern. On roll call vote: Haack, "Aye", Stern, "Aye", Folkerts, "Aye", Wiedrich, "Aye", Schiferl, "Aye", motion carried.

Finance/Busing/Library: Commissioner Folkerts had nothing to report at this time. Transit Director Brennan informed the commission that the transit van had received minor damage on the recent trip to Bismarck and repair estimates have been provided to the ND Insurance Reserve Fund.

Police/Fire/Forestry: Commissioner Wiedrich reported on police department calls for service including Officer Blekestad responding to forty (40) calls for service, Sgt Melber responding to thirty-one (31) calls for service, Officer S. Melberg responding to twenty-nine calls for service and Chief Wolff responding to twenty-eight calls for service. Commissioner Wiedrich asked about on-call service for street maintenance/sanding on weekends and was advised that a calendar is provided to all departments indicating which staff are on-call for the weekend. PW Director Brousseau indicated he did not respond to a call over the weekend due to illness.

HCD: Myra Savelkoul absent. No report.

President: President Schiferl informed the board that he attended the recent HCD meeting and that the HCD annual meeting is scheduled for February 17th at the Hazen Golf Club and that commissioners who wish to attend should contact Ms. Savelkoul.

CORRESPONDENCE

Post Prom Committee Funding Request: Commissioner Wiedrich moved to approve \$300 to Hazen Public School Post Prom Committee, second by Commissioner Folkerts. The commission was informed that the school does not report how the funds were used for the event and that the students attend it well. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried.

Rath & Mehrer PC, Audit Engagement Letter: Commissioner Wiedrich moved to accept the letter of engagement of Rath & Mehrer PC to conduct the audit of the city finances form the year ended 12/31/2025 at a cost not to exceed \$15,000, second by Commissioner Haack. On roll call vote: Wiedrich, "Aye", Haack, "Aye", Folkerts, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried.

NEW BUSINESS

Designate Bank Depositories: Commissioner Folkerts moved to designate Capital Credit Union, Union Bank, Union State Bank and Bank of ND as depositories of public funds for the city of Hazen, second by Commissioner Wiedrich. Motion unanimously approved.

February 16th Meeting (President's Day): After discussion, did not reschedule the meeting and will meet for their regular meeting on Monday, February 16th at 5:30 PM.

PUBLIC COMMENTS

No public comments were received.

Approval of Bills: Commissioner Folkerts moved to approve the bills, as presented, second by Commissioner Stern. Pre-paid and bills approved for payment are as follows: US Postal Service, 421.89; Bank of ND, 17854.39; Butler Machinery Co, 265300.00; Elan Financial, 2273.44; Hazen Mercantile Inc, 7.49; Hazen Public School, 300.00; Krause's Super Valu, 29.24; M&A Heating, 1836.51; Marco Technologies LLC, 413.15; Mercer County Sheriff's Dept, 11500.00; SW Water

Authority, 27551.68; Verizon Wireless, 462.68. On roll call vote: Folkerts, "Aye", Stern, "Aye", Haack, "Aye", Wiedrich, "Aye", Schiferl, "Aye", motion carried.

There being no further business, the meeting was adjourned at 5:59 PM CT. The next regular meeting of the commission is scheduled for Monday, February 16, 2026, at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jesse Schiferl, President

Attest: _____
Monte J. Erhardt, Auditor