

**Hazen City Commission
Regular Meeting
March 2, 2026
Hazen City Hall**

Present: President Schiferl, Commissioner Folkerts, Commissioner Haack, Commissioner Stern and Commissioner Wiedrich.

Others Present: Attorney Donovan, PW Director Brousseau, Myra Savelkoul, Auditor Erhardt.

President Schiferl called the meeting to order at 5:30 PM.

President Schiferl led the pledge of allegiance and said the prayer.

Minutes: Commissioner Wiedrich moved to suspend the reading and approve the minutes of the February 16th meeting, as presented, second by Commissioner Haack. Motion unanimously approved.

Agenda: Commissioner Haack moved to approve the agenda, as presented, second by Commissioner Folkerts. Motion unanimously approved.

CONSULTATION WITH ATTORNEY AND ENGINEER

Engineer's Report: The commission reviewed the written engineer's report which contained no action items. There was discussion on the ongoing water service line inventory with no firm amount as the number of residences that still need to be determined. There was then discussion about penalties if the inventory is not completed timely and this would be something determined by the federal government. No further action taken.

Project 2023-01 – Alley Rehab – Resolution Directing Assessment and Hearing on Assessment: The commission reviewed a resolution directing assessment of costs for the rehabilitation of the alley between Central Avenue N and 1st Ave NW, north of Main Street, and a tentative notice of hearing on the special assessments, when determined. Commissioner Wiedrich moved to adopt the Resolution Directing Assessments in the amount of \$275,576.44 and to set a tentative date of June 15, 2026, for hearing on the assessments, second by Commissioner Folkerts. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried. Full text of the resolution is available for review in the city auditor's office.

REQUEST OF CITIZENS

Local Permit–Calendar Raffle – North Stars Baseball:

Local Permit-Raffle – Hazen Public School – FBLA: Commissioner Wiedrich moved to approve local permit #2026-08 as requested by North Stars Baseball to conduct a calendar raffle July 1 to July 31, 2026, and to approve local permit #2026-09 as requested by the Hazen Public School FBLA to conduct a raffle on March 26, 2026, second by Commissioner Folkerts. Motion unanimously approved.

REPORTS

Water/Sewer/Garbage: Commissioner Stern had nothing to report at this time.

Street/Cemetery: Commissioner Haack had nothing to report. PW Director Brousseau informed the commission that, weather permitting, street department staff will address the patch spots around the city to bring them back to street level and that crack sealing will begin soon. When asked, PW Director Brousseau indicated the city tar cart was filled prior to completing work last year so we can

start this work at any time. PW Director Brousseau also indicated that ash trees will start to be removed as identified in the city's application for the Emerald Ash Borer Mitigation grant.

Finance/Busing/Library: Commissioner Folkerts informed the board that the library is working to bring a mobile museum honoring the US 250th Anniversary and that the museum will be in the city parking lot, west of the library, for the two (2) days it is going to be in Hazen.

Police/Fire/Forestry: Commissioner Wiedrich had nothing to report at this time.

HCD: Myra Savelkoul informed the commission that the HCD board is reviewing ways to provide grants to businesses to return use sales tax dollars locally with an emphasis on purchasing materials locally. Ms. Savelkoul is researching a couple of other grant programs and has, or will be, submitting applications soon. Ms. Savelkoul reported the annual meeting was well attended and a lot of information was provided by various entities with Next Era Energy commenting on how impressed they are with the city of Hazen.

President: President Schiferl had nothing to report at this time.

CORRESPONDENCE

Powering ND – Special Newspaper Section Advertising: Commissioner Stern moved to approve a ¼ page, full color ad, in the special section to be placed in six (6) area newspapers at a cost of \$315, second by Commissioner Folkerts. On roll call vote: Stern, "Aye", Folkerts, "Aye", Haack, "Aye", Wiedrich, "Aye", Schiferl, "Aye", motion carried.

OLD BUSINESS

Equalization Meeting Date (NDCC 57-11-01): Pursuant to ND Century Code, the city commission meets as the board of equalization to direct property assessment for the city. The commission determined this year's meeting will be held at 5:00 PM on April 7th at Hazen City Hall.

NEW BUSINESS

Transit Asset Management Plan Adoption and Accountable Executive Designation: Commissioner Folkerts moved to approve the adoption of the ND DOT Transit Asset Management Plan and designated Transit Director Brennan as accountable executive, under the plan, for Hazen Busing/City of Hazen, second by Commissioner Stern. The commission was advised that this is a separate plan for the Transit Procurement Plan accepted at the last meeting. On roll call vote: Folkerts, "Aye", Stern, "Aye", Haack, "Aye", Wiedrich, "Aye", Schiferl, "Aye", motion carried.

PUBLIC COMMENTS

No public comments were received.

Approval of Bills and Financial Statement: Commissioner Wiedrich moved to approve the bills, as presented, second by Commissioner Folkerts. Pre-paid and bills approved for payment are as follows: Fuelman Fleet, 563.15; Mercer Co Treasurer, 5874.50; Hazen Public School, 300.00; Power Plan, 153.14; US Postal Service, 421.64; Bobcat of Mandan, 342.36; CVB, 3795.54; Cory Beery, 300.00; D&E Supply Co, 225.81; Donovan & Kaffar PLLP, 1425.00; Electronic Communications Inc, 500.00; Fastenal, 49.37; HCD, 9265.42; Hazen Mercantile Inc, 131.19; Hazen Star, 808.39; Jim Block, 114.00; Krause's, 29.94; Marco Technologies LLC, 413.15; Millennium Express, 12.00; Modern Marketing, 1854.64; Nordak Central Publishing, 35.00; Pam Borlaug, 75.80; Rough Rider Industries, 1000.00; SW Water Authority, 29481.60; Stein's Inc, 264.90; Thomson Reuters West, 579.00. On roll call vote: Wiedrich, "Aye", Folkerts, "Aye", Haack, "Aye", Stern, "Aye", Schiferl, "Aye", motion carried.

There being no further business, the meeting was adjourned at 5:52 PM CT. The next regular meeting of the commission is scheduled for Monday, March 16, 2026, at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jesse Schiferl, President

Attest: _____
Monte J. Erhardt, Auditor