

**Hazen City Commission
Regular Meeting
February 5, 2024
Hazen City Hall**

Present: President Obenauer, Commissioner Pillar, Commissioner Stern and Commissioner Wiedrich.

Absent: Commissioner Haack

Others Present: Police Chief Wolff, Attorney Donovan, Auditor Erhardt, and Buster Langowski.

The meeting was called to order at 5:30 PM by President Obenauer.

President Obenauer led the Pledge of Allegiance and Commissioner Pillar said the prayer.

Minutes: Commissioner Wiedrich moved to suspend the reading and approve the minutes of the January 15th meeting, as presented, second by Commissioner Stern. Motion unanimously approved.

Agenda: Commissioner Stern moved to approve the agenda, as presented, second by Commissioner Wiedrich. Motion unanimously approved.

CONSULTATION WITH ATTORNEY AND ENGINEER

Engineer's Report: The written engineer's report was reviewed with no action items. The commission was reminded that the opening of proposals for the water meter replacement project will be at 2:00 PM on February 6th in the commission room.

REQUEST OF CITIZENS

Law Enforcement Memorial – J Schwab, Hazen K of C: Jack Schwab met with the commission to start a conversation regarding a law enforcement memorial. The memorial will honor fallen county and city officers like Deputy Paul Martin. Mr. Schwab is just starting the process and will be meeting with various county commissions, and other city commissions to get input on the process and locations for the memorial. One suggested location would be the county government center in Stanton or a memorial at the incident site along Highway 200. Mr. Schwab will be working to create a committee to pursue the project and is asking that any interested people be directed to him. President Obenauer spoke about the memorial along Highway 49 south of Beulah that is on private property just outside the highway right-of-way.

In another matter, Mr. Schwab spoke about the condition of the alley access north of his home and its propensity to "washout" in high rain events. No further action taken.

Street Closure Request – The Dash, Touch-a-Truck Event: Commissioner Wiedrich moved to approve a request for street closure presented by The Dash for another Touch-a-Truck event on July 18, 2024, second by Commissioner Stern. The closure will be on Main Street from Central Avenue to the parking access west of Hazen Mercantile, and 1st Ave from Main Street to the alley north of IBEW. Motion unanimously approved.

Free/Reduced Hall Rent – Hospital Auxiliary Dinner:

Local Permit-Raffle – 50/50 Raffle – Hazen Public School:

Free/Reduced Hall Rent – Andersen Benefit: Commissioner Pillar moved to approve Free/Reduced

Hall rent, subject to the kitchen fee, as requested by the Hospital Auxiliary for their annual turkey dinner in April; to approve Local Permit #2024-04 for a 50/50 raffle requested by Hazen Public School on February 6, 2024; and to approve Free/Reduced Hall rent, subject to the kitchen fee, as requested by Martha Andersen to raise funds for medical expenses of Dave Andersen, second by Commissioner Stern. Motion(s) unanimously approved.

INTRODUCTION, READING, AND APPROVAL OF ORDINANCES

Ordinance Amendment – 19.0111 – Dedication of Tax Proceeds: The commission reviewed the proposed amendment of city ordinance #19.0111 relating to the Dedication of Tax proceeds for special assessment projects. Commissioner Wiedrich moved to approve the first reading of the proposed ordinance, as presented, second by Commissioner Pillar. On roll call vote: Wiedrich, “Aye”, Pillar, “Aye”, Stern, “Nay”, Obenauer, “Aye”, motion carried.

REPORTS

Water/Sewer/Garbage: Commissioner Pillar informed the board that water/sewer staff has advised of issues with a pump in lift station #5. Staff will work with the city engineer to assess the matter and make a recommendation as to repairs/modifications to get the lift station back to optimal performance.

Street/Cemetery: Commissioner Haack was absent. PW Director Brousseau advised the commission that equipment is ready to move snow, if necessary, that other areas were cleaned up in anticipation of the coming precipitation, and that the second lift gate is still being completed however, Hazen Welding is also watching weather forecasts to ensure it is available when needed.

Finance/Busing/Library: Commissioner Stern had nothing to report at this time.

Police/Fire/Forestry: Commissioner Wiedrich informed the board of the police department calls for service with Officer Beyer responding to thirty-five (35) calls for service, Officer A. Melberg responding to twenty-six (26) calls for service, Officer S. Melberg responding to twenty-seven (27) calls for service, and Chief Wolff responding to seventy (70) calls for service.

Commissioner Wiedrich said the quote to upfit the new police vehicle will be done soon and will be presented at the next meeting. Commissioner Wiedrich is still waiting for further information on the request for new shotguns and will bring this information to a future meeting.

HCD: Buster Langowski was absent. No report.

President: President Obenauer had nothing to report at this time.

OLD BUSINESS

Aramark Service Agreement: The commission was informed that the auditor had contacted Cintas about their services and was advised that there is no local office to provide services in our area. Commissioner Wiedrich moved to approve the Service Agreement with Aramark, as presented, second by Commissioner Pillar. On roll call vote: Wiedrich, “Aye”, Pillar, “Aye”, Stern, “Aye”, Obenauer, “Aye”, motion carried.

PUBLIC COMMENTS

No public comments were received at this time.

Approval of Bills: Commissioner Stern moved to approve the bills, as presented, second by Commissioner Wiedrich. Pre-paid and bills approved for payment are as follows: USPS, 347.74; USPS, 358.68; Anthony Melberg, 381.99; Bank of ND, 2610.00; Bobcat of Mandan Inc, 124.78; Cenex, 1939.60; CVB, 3535.28; Core & Main LP, 2065.40; D&E Supply, 95.00 Elan Financial, 641.95; Fastenal, 49.99; Hazen Mercantile Inc, 951.66; Hazen Rural FD, 2264.50; Hazen Star, 1182.42; M&A Heating, 1006.87; Marco Technologies LLC, 343.38; MDU, 20.63; Monte Erhardt, 15.72; Moore Engineering Inc, 49500.00; MFOA, 40.00; ND Safety Council, 465.00; NAPA, 77.86; ND One Call Inc, 3.35; Northern Safety Co, 281.04; Roughrider Electric Coop Inc, 878.00; SW Water Authority, 33482.48; Stamps.com, 49.06; Stein’s Inc, 59.06; TBGTOM.com LLC, 60.00; The Bismarck Tribune, 194.74; Tractor Supply Credit Plan, 34.28; Universal Premium Fleetcard, 904.62; USA Blue Book, 566.43; Verizon Wireless, 326.61; West Dakota Lumber, 25.99; West River Telecommunications, 1021.43. On roll call vote: Wiedrich, “Aye”, Stern, “Aye”, Haack, “Aye”, Pillar, “Aye”, Obenauer, “Aye”, motion carried.

There being no further business, the meeting was adjourned at 5:51 PM CT. The next regular meeting of the commission is scheduled for Monday, February 19, 2024, at 5:30 PM CT in the Commission Room of the Hazen City Hall.

Approved: _____
Jerry Obenauer, President

Attest: _____
Monte J. Erhardt, Auditor